

1 **MINUTES OF MEETING**

2 **GRAND HAVEN**

3 **COMMUNITY DEVELOPMENT DISTRICT**

4 The Regular Meeting of the Board of Supervisors of the Grand Haven Community Development
5 District was held on Thursday, January 19, 2023 at 9:01 a.m. in the Grand Haven Room, at the Grand Haven
6 Village Center, 2001 Waterside Parkway, Palm Coast, Florida 32137.

7 **FIRST ORDER OF BUSINESS – Call to Order/Roll Call**

8 Mr. McInnes called the meeting to order and conducted roll call.

9 Present and constituting a quorum were:

10 Kevin Foley	Board Supervisor, Chairman
11 John Polizzi	Board Supervisor, Vice Chairman
12 Nancy Crouch	Board Supervisor, Assistant Secretary
13 Michael Flanagan	Board Supervisor, Assistant Secretary
14 Dr. Merrill Stass-Isern	Board Supervisor, Assistant Secretary

15 Also present were:

16 David McInnes	District Manager, DPFPG Management & Consulting
17 Scott Smith	Vice President, DPFPG-Vesta
18 Scott Clark	District Counsel, Clark & Albaugh, LLP
19 Barry Kloptosky	CDD Operations Manager
20 Vanessa Stepniak	CDD Office Manager
21 John Lucansky	Amenity Manager
22 Art Turcotte	Resident
23 Tom Kelly	Resident

24
25 *The following is a summary of the discussions and actions taken at the January 19, 2023 Grand Haven*
26 *CDD Board of Supervisors Regular Meeting. Audio for this meeting is available upon public records*
27 *request.*

28 **SECOND ORDER OF BUSINESS – Pledge of Allegiance**

29 The Pledge of Allegiance was recited.

30 **THIRD ORDER OF BUSINESS – Audience Comments – (limited to 3 minutes per individual for non-**
31 **agenda items)**

32 Prior to opening the floor to audience comments, Mr. McInnes gave an outline of requested time
33 limits for various sections of the agenda and respective question and answer periods.

34 An audience member commented on the hog issue.

35 An audience member commented on a company putting in a compressor on a pond and an
36 associated void.

37 **FOURTH ORDER OF BUSINESS – Staff Reports**

38 A. Exhibit 1: Amenity Manager: John Lucansky

39 Mr. Polizzi discussed pricing for the New Year’s Eve Gala with Mr. Lucansky, who assured that
40 prices had been comparatively reasonable resulting in the sellout, but still resulted in a profit.
41 Additional discussion ensued regarding the gym and pool staying open later than other amenities
42 and the extra time needed to lock other amenities up for the night.

43 Mr. Foley emphasized that dogs needed to be on a regular leash, at a maximum of eight feet per
44 the City of Palm Coast's ordinance, and that retractable leashes were not in compliance with the
45 ordinance.

46 Mr. Lucansky asked the Board for input about a croquet tournament sponsor requesting to provide
47 free massages during the event meet & greet. District Counsel advised that showing insurance
48 would be sufficient for a one-time event.

49 B. District Engineer: David Sowell

50 The District Engineer was not present.

51 C. Operations Manager: Barry Kloptosky

52 Prior to proceeding with the Operations Manager report, Mr. Foley commented on work to address
53 hog damage, noting that while a vendor was removing damaged plantings at the Operations
54 Manager's request, they were not moving forward with replacements at the moment until they were
55 satisfied that the hogs were under control. Dr. Merrill suggested for this information to be
56 communicated out via e-blast due to the volume of resident questions on this issue, and Mr. Foley
57 stated that it was on his agenda to be the Board member to work with the District Manager to
58 assemble an e-blast on items from meetings and workshops.

59 Mr. Kloptosky discussed a number of meetings he had had with the County representative and hog
60 trappers touring the areas.

61 1. Exhibit 2: Presentation of Capital Project Plan Tracker

62 Mr. Kloptosky presented the tracker and asked the Board if they had any questions. In
63 response to a Supervisor question, Mr. Kloptosky addressed delays in having the
64 windscreen shipped, though noted that they were still expected later this month as it was
65 within the 4-5 week window the vendor had suggested. Supervisor comments were heard
66 on communication needs, particularly with high visibility projects that take some time,
67 including the windscreen delivery. Mr. Foley additionally suggested for District Managers
68 to take a look at the capital improvement plan to see if there were things that needed priority
69 or needed to have their dollar amounts increased in light of new information.

70 2. Exhibit 3: Monthly Report

71 Mr. Kloptosky stated that a proposal had been received for sidewalk repairs in various areas
72 but particularly on Waterside Parkway, at about \$23,000. Mr. Kloptosky noted difficulties
73 in finding contractors for the work, but stated that the crew was ready to proceed with work.

74 D. Exhibit 4: District Counsel: Scott Clark

75 1. Draft Post Order Changes

76 Mr. Clark provided the proposed amendment to the post orders for the input of the Board
77 and CDD staff.

78 Mr. Flanagan commented that the automated tool issued vendor passes that were valid for
79 up to one month from date of issue, and suggested that this be indicated on 1.b. of the
80 vendor and visitor pass procedures in addition to the term of validity for traditionally
81 acquired passes.

82 Dr. Merrill commented on the chain of command that guards were to report to, and on the
83 breadth of the scope of items that the Operations Manager should be called for according
84 to the post order.

85 Mr. Kloptosky indicated issues with the requirement for contractors for the construction
86 new homes to provide a list of approved laborers, subcontractors, material providers, or

87 other persons authorized to have access to the jobsite, observing that this would be an
88 overwhelming and impractical list of people for any new home project. Discussion ensued,
89 with suggestions from Supervisors to have subcontractors provide verifying information
90 on their contractors at the front gate.

91 The Board and District staff discussed potential sign-in processes for open house visitors,
92 with additional discussion on specific software and general handling/scanning of drivers
93 licenses. The Board additionally discussed call box prices and condition, as well as whether
94 color-coded yellow and blue passes were now antiquated. Comments were also made
95 indicating that the community was under FPL and not Duke Energy.

96 Following discussion, the Chair requested that additional comments and suggestions be
97 forwarded directly to District Counsel.

98 2. Ad-Hoc Fact Finding Guidelines

99 Mr. Clark provided an overview of the memorandum attached in the exhibit, originally
100 written in 2008 when the Board at the time had expressed interest in ad-hoc committees
101 and fact-finding volunteer groups. Mr. Clark noted that the Sunshine Law applied to all
102 levels of Board decision-making, and as such guidelines had been developed to stay within
103 the boundaries. Mr. Clark stated that committees were not to be indefinitely ongoing but
104 rather for a specific purpose in a specific timeframe, and that a fact-finding committee
105 could not give recommendations, else the committee be subject to the same Sunshine Law
106 restrictions as the Board. The Board and District Counsel discussed developing
107 frameworks to form committees.

108 Dr. Merrill made a motion, seconded by Ms. Crouch, to have Supervisor Flanagan proceed
109 with communications with District Counsel on ad-hoc committees, to report back at the
110 next meeting with recommendations.

111 During discussion of the motion, Mr. Polizzi requested clarification on whether this would
112 be reported back at a regular or workshop meeting. Mr. Flanagan suggested that this could
113 be ready for discussion by the next workshop meeting, adding that the intent of the
114 discussions would be to develop a written framework from which to proceed.

115 On a MOTION by Dr. Merrill, SECONDED by Ms. Crouch, WITH ALL IN FAVOR, the Board approved
116 for Supervisor Flanagan to proceed with communications with District Counsel on ad-hoc committees, to
117 report back at the next meeting with a proposed mission statement, for the Grand Haven Community
118 Development District.

119 Following the motion, members of the Board spoke in favor of establishing a cap in the
120 number of ad-hoc committee members.

121 Mr. Clark stated that there had been an incident at the Wild Oaks gate involving an out-of-
122 state vendor, resulting in \$4,680 in damages. Mr. Clark advised that no response had been
123 received, but recommended against suing the company, noting the extent of fees associated
124 with the litigation process. Supervisor comments were made suggesting preventing the
125 vendor from accessing the community in the future, and in favor of following District
126 Counsel's recommendations.

127 E. District Manager: David McInnes

128 1. Exhibit 5: Meeting Matrix

129 Mr. McInnes reviewed the Meeting Matrix and asked for any questions from the Board.
130 The Chair noted that the matrix would largely be rewritten based on discussions about
131 prioritization. Mr. Flanagan suggested that the leaf pickup policy discussion item for the

132 regular meeting scheduled for February 16 also be discussed in the prior workshop meeting
133 scheduled for February 2, to expedite decision-making at the regular meeting.

134 2. Exhibit 6: Action Item Report

135 Mr. McInnes asked for any questions on the report. In response to a Supervisor question,
136 Mr. McInnes explained the criteria and process of striking through and removing action
137 items from the list. Mr. McInnes and the Board discussed the function of the action item
138 report as a support tool for the District Manager, and how it worked in conjunction with
139 the meeting matrix.

140 3. Post Storm Report – *To Be Distributed*

141 Mr. Foley noted that the Operations Manager’s team had an established list of tasks in
142 coordination with District staff, and that it had been suggested that the Chair and District
143 Manager take responsibility for storm communications while those tasks are in progress.
144 Dr. Merrill noted some communications about proper handling and placement of storm
145 debris for pickup on the CERT website, and suggested that this may be creating some
146 confusion with CDD communications. Staff comments were made clarifying that
147 communications on the one-time pass through for storm debris pickup were based on what
148 the City had done in their post-storm responses previously, but the issue arose from the
149 City failing to hire a storm removal contractor to come into the community. Following
150 some Supervisor comments, the District Manager indicated that the report addressed a
151 number of the concerns being raised. District Counsel additionally stated that he would
152 follow up and determine what the city’s policy would be for upcoming storm systems,
153 working in conjunction with the Operations Manager.

154 *(The Board recessed the meeting at 11:18 a.m., and reconvened at 11:28 a.m.)*

155 **FIFTH ORDER OF BUSINESS – Consent Agenda Items**

156 A. Exhibit 7: Consideration for Acceptance – The November 2022 Unaudited Financial Report

157 B. Exhibit 8: Consideration for Acceptance – The December 2022 Unaudited Financial Report

158 Mr. McInnes provided clarification on the report.

159 C. Exhibit 9: Consideration for Approval – The Minutes of the Board of Supervisors Workshop
160 Meeting Held December 1, 2022

161 On a MOTION by Mr. Flanagan, SECONDED by Dr. Merrill, WITH ALL IN FAVOR, the Board approved
162 all items on the Consent Agenda for the Grand Haven Community Development District.

163 Following the motion, Supervisor comments were made asking about the auditing process. Mr.
164 McInnes advised that audited statements were required to be submitted each fiscal year to the state
165 of Florida, and Mr. Smith provided an overview of updates from the auditor, stating that they
166 anticipated filing the audited FY 2021 financials prior to the next meeting. In response to concerns
167 raised about delays in the process, Mr. Smith noted that the FY 2022 audit was already in progress.
168 The Board requested for information on the auditor’s expectations for delivering the FY 2022 audit,
169 and immediate notice on any potential issues obstructing the final submission of the FY 2021 audit.

170 **SIXTH ORDER OF BUSINESS – Business Items**

171 A. Exhibit 10: Consideration of Approval for Dock Behind Residence – *previously presented*

172 Mr. Clark recalled previous discussions on this item at the December 1, 2022 meeting, and noted
173 research and communications regarding relevant permits and responsibilities with the Water
174 Management District. Mr. Clark recommended against the approval of the dock, noting that the

175 request was for signing as the permit applicant, which introduced a significant amount of liability
176 over the project which the District did not see any oversight or point of control for.

177 On a MOTION by Mr. Flanagan, SECONDED by Mr. Foley, WITH ALL IN FAVOR, the Board rejected
178 the consideration of the dock project for the property on River Trail Drive, for the Grand Haven Community
179 Development District.

180 B. Exhibit 11: Consideration & Adoption of **Resolution 2023-03**, Designating Records Office

181 On a MOTION by Mr. Foley, SECONDED by Ms. Crouch, WITH ALL IN FAVOR, the Board adopted
182 **Resolution 2023-03**, Designating the CDD office as the Records Office for the Grand Haven Community
183 Development District.

184 C. Exhibit 12: Consideration of S.E. Cline Curb/ Root Infiltration Repairs Proposal

185 Mr. Kloptosky noted that the CDD had budgeted \$100,000 for curb repair, but that this amount was
186 designated for other locations throughout the community aside from the Waterside Parkway curb
187 and gutter repairs being proposed from the Village Center South to the South Entrance. Mr.
188 Kloptosky stated that that various areas of asphalt resurfacing at Waterside Parkway, Riverfront
189 Drive, and adjacent roads could be postponed as less urgent matters, freeing up the approximately
190 \$137,000 amount needed for the curb and gutter project.

191 In response to Supervisor comments, Mr. Kloptosky advised that, as this was a repair of existing
192 items, he did not believe that permitting was necessary, though the appropriate permitting steps
193 would be taken prior to releasing payment if one ended up being needed. Discussion ensued
194 regarding approving a higher not-to-exceed amount, with Mr. Kloptosky suggesting an amount of
195 \$150,000 to cover potential unanticipated costs that may arise.

196 On a MOTION by Mr. Foley, SECONDED by Dr. Merrill, WITH ALL IN FAVOR, the Board approved
197 the S.E. Cline Curb/ Root Infiltration Repairs Proposal, in an amount not to exceed \$150,000.00, for the
198 Grand Haven Community Development District.

199 D. Exhibit 13: Consideration of Yellowstone Croquet Court Maintenance Proposal

200 Mr. Kloptosky noted that there had been performance deficiencies over the past few months with
201 the existing contractor, and following a lengthy and unsuccessful discussion process it was decided
202 to move in a different direction. Mr. Kloptosky noted that Yellowstone, the only company that had
203 expressed interest in this scope of maintenance, had previously worked in the community, and
204 acknowledged that while the annual difference in cost was \$4,900.04, he had confidence that the
205 company could operate on a higher level. Discussion ensued regarding mowing frequencies and
206 renewal, with Mr. Kloptosky noting that the timeframe of the February 1 start date may need to be
207 adjusted to March 1 due to the termination clause.

208 On a MOTION by Dr. Merrill, SECONDED by Ms. Crouch, WITH ALL IN FAVOR, the Board approved
209 the Yellowstone Croquet Court Maintenance Proposal, as presented, in the annual amount of \$60,000.00,
210 and additionally authorized the termination of the current vendor's contract by District Counsel, effective
211 March 1, 2023, for the Grand Haven Community Development District.

212 Following the motion, Mr. McInnes requested for a motion to recess the regular Board meeting to
213 hold the public hearing under the Seventh Order of Business.

214 On a MOTION by Mr. Foley, SECONDED by Mr. Polizzi, WITH ALL IN FAVOR, the Board approved
215 recessing the regular Board meeting at 12:15 p.m., for the purpose of conducting a Rules Public Hearing
216 regarding all amenity facilities, for the Grand Haven Community Development District.

217 **SEVENTH ORDER OF BUSINESS – Rules, Policies, & Fees for All Amenity Facilities Public**
218 **Hearing**

219 A. Open the Public Hearing

220 On a MOTION by Mr. Foley, SECONDED by Mr. Polizzi, WITH ALL IN FAVOR, the Board approved
221 opening the Public Hearing regarding rules, policies, & fees for all amenity facilities, for the Grand Haven
222 Community Development District.

223 B. Exhibit 14: Presentation of Rules

224 Mr. Clark provided an overview of the set of changes to the rules, stating that they clarified the
225 rules relating to service animals and strengthened and clarified rules pertaining to mistreatment or
226 harassment of District employees.

227 C. Public Comments – *limited to 3 minutes per individual*

228 There being none, the next item followed.

229 D. Close the Public Hearing

230 On a MOTION by Mr. Foley, SECONDED by Mr. Polizzi, WITH ALL IN FAVOR, the Board approved
231 closing the Public Hearing regarding rules, policies, & fees for all amenity facilities, for the Grand Haven
232 Community Development District.

233 Following the motion, the regular Board meeting was reconvened at 12:17 p.m.

234 E. Exhibit 15: Consideration & Adoption of **Resolution 2023-04**, Adopting the Updated Rules,
235 Policies, & Fees for All Amenity Facilities

236 On a MOTION by Mr. Flanagan, SECONDED by Dr. Merrill, WITH ALL IN FAVOR, the Board adopted
237 **Resolution 2023-04**, Adopting the Updated Rules, Policies, & Fees for All Amenity Facilities, for the
238 Grand Haven Community Development District.

239 **EIGHTH ORDER OF BUSINESS – Discussion Items**

240 A. Exhibit 16: Presentation of Update on Resident Survey – Supervisor Polizzi

241 1. Town Hall Agenda with Speakers

242 a. Start & Stop Times

243 Mr. McInnes explained that the Board planned to start the regular meeting on
244 February 16 at 9:00 a.m., then recess the meeting, then reconvene the continued
245 meeting at 5:00 p.m. to proceed with the town hall agenda, with a planned duration
246 of 90 minutes. The Board agreed to have the Chair set aside 10 minutes to present
247 the context in conjunction with the 10-year plan, then proceed with the resident
248 survey, and subsequent questions and answers. The District Manager was
249 requested to prepare slides displaying the custom reports for the presentation.

250 Mr. Polizzi provided an overview of the presentation and Supervisors provided
251 feedback on slideshow layout, text, and design.

252 b. Time for Resident Questions & Comments

253 c. Moderator Designation

254 The Board agreed to designate the Chair as the moderator of the town hall.

255 d. Communication to Community

256 Comments were made by the Board in favor of issuing e-blasts and flyers for the
257 office and bulletin board.

258 B. Exhibit 17: FY 2024 Budget – Continued

259 Mr. Kloptosky went through each line item in the Capital Project Costs table, providing comments
260 on items that he believed could be adjusted. Mr. Kloptosky and Ms. Stepniak discussed the amount
261 in the gate and gate operator replacement line item, with Ms. Stepniak stating that the only major
262 potential project involving the gates would be if they wished to install technology capable of
263 scanning driver's licenses and visitor passes. Mr. McInnes noted that the \$10,000 in this line item
264 was the standard amount specified by the study number, and comments were made suggesting that
265 the Board could opt to remove this amount.

266 Mr. Kloptosky noted that curb and gutter replacement costs had exceeded the \$100,000 amount in
267 the line item each year, and suggested that this could be increased to \$150,000.

268 Mr. Kloptosky noted that the asphalt repairs line item was also being utilized for repairs around
269 manhole covers around the community, and suggested that this amount could be increased from
270 \$10,000 to \$30,000 accordingly.

271 Mr. Kloptosky stated that staff had indicated that the additional fleet vehicle budgeted on Line 100
272 in the amount of \$40,518 may not be necessary at the moment, and suggested that this could be put
273 off for another year.

274 Mr. Kloptosky indicated that the costs for the most recent drinking fountain installed exceeded the
275 \$1,554 amount in Line 101.

276 Mr. Kloptosky noted that the Tiki Bar was not yet open for the season, and suggested that Line 102
277 for the metal overhead door in the amount of \$7,704 could be pushed back a year to save funds,
278 depending on if the Tiki Bar ended up being successful.

279 Mr. Foley suggested that the Café renovation architect under Line 104 may be reclassified to O&M.

280 Mr. Kloptosky suggested that a full sports court asphalt removal and replacement for Creekside
281 (Line 105) or Wild Oaks (Line 106) each in the amount of \$22,510 may not be necessary, though
282 noted that closer examination would be needed to determine for sure. Mr. Kloptosky noted that
283 asphalt resurfacing would run at a cheaper cost.

284 Mr. Kloptosky stated that the park bench and paver patio addition on Line 89, in the amount of
285 \$13,506, could be removed, as this was being handled by staff and nearly completed.

286 Mr. Kloptosky stated that the croquet court regrass in Line 107 in the amount of \$54,257 could be
287 postponed at least another year, as his initial examinations had deemed this unnecessary at the
288 moment.

289 The Board and Mr. Kloptosky discussed adjusting the amount to replace the coquina at the walking
290 path in Esplanade, in the amount of \$90,041.

291 Mr. Kloptosky noted that he was hesitant to tie items to store for replacement and refurbishment
292 allowances for items such as mailboxes to a specific location, explaining that the mailboxes in the
293 worst condition would get preferential treatment instead.

294 Mr. Kloptosky stated that the handicap lift budgeted in Line 112 in the amount of \$10,519 could
295 be removed from the table, as this had already been installed.

296 Mr. Kloptosky suggested removing the locations for Lines 113-115 for pool finishing and spa
297 heaters.

298 Mr. Kloptosky stated that Lines 116-118 for light fixtures could be removed from the table as items
299 already replaced.

300 Mr. Kloptosky suggested having the tennis court contractor take a look at the District's courts prior
301 to proceeding with the \$34,272 under Line 35 for tennis court resurfacing.

302 Mr. Kloptosky noted that the shelter frames at the tennis courts in Village Center were fairly new
303 and did not need replacement, though suggested that Creekside awnings needed replacement. The
304 Board suggested removing the location from Line 119 for the replacement of the shelter frame.

305 The Board and District staff discussed responsibility, liability, and maintenance of the golf course
306 parking lot under the current agreements, as well as the condition of the parking lot surface. Mr.
307 Kloptosky suggested that this could be reviewed with the District Engineer. Additional discussion
308 ensued regarding the installation process and costs associated for lighting fixtures for courts.

309 C. To-Do Lists

- 310 1. Exhibit 18: Supervisor Polizzi
- 311 2. Exhibit 19: Supervisor Dr. Stass-Isern
- 312 3. Exhibit 20: Supervisor Foley
- 313 4. Exhibit 21: Supervisor Flanagan
- 314 5. Exhibit 22: Supervisor Crouch

315 **NINTH ORDER OF BUSINESS – Supervisors Requests**

316 Mr. Flanagan commented on a lack of concrete staffing, and Mr. Kloptosky requested for the
317 staffing slot to be kept open. Mr. Flanagan asked what the amenity manager needed from the Board.
318 Mr. Lucansky stated that a “want” list could be developed for the Café, keeping the Café and the
319 kitchen separate. Mr. Lucansky suggested that this could be provided to Mr. Kloptosky for the
320 February workshop meeting, and added that a wishlist for the Tiki Hut would also be ready.

321 Dr. Merrill noted that there had been requests for expanded hours in survey responses, and asked
322 whether this was realistic. Mr. Lucansky stated that this could be looked into, and that he could
323 discuss with staff to open earlier. Discussion ensued regarding hours and days of operation for local
324 businesses.

325 Mr. Foley stated that he could work with the District Manager to create meeting summaries moving
326 forward.

327 Additional comments were heard regarding potentially restarting the parking lot count, with Dr.
328 Merrill noting the number of illegal parkers she had observed.

329 **TENTH ORDER OF BUSINESS – Action Item Summary**

330 Mr. McInnes reviewed the Action Item Summary.

- 331 • Operations Manager will work with the CDD Office Manager to put together call box
332 information and what to do with respect to “open house” events and construction crews, and
333 provide the information to the Board for updated Post Orders.
- 334 • Operations Manager will review storm damage on Esplanade.
- 335 • Operations Manager will work with the Amenities Manager to change signs at the Village
336 Center to indicate that bikes are to be walked and that no dogs are allowed.
- 337 • District Counsel will work with the City of Palm Coast to determine their current storm clean
338 up protocol and to provide a new Memorandum of Understanding if possible
- 339 • Scott Smith will find out expected completion date of the FY 2022 audited financials.

- 340 • District Counsel will write a letter of termination to the current croquet court maintenance
- 341 company, terminating their contract effective March 1, 2023.
- 342 • District Counsel will advise Board if District can pay for alcoholic beverages for an event.
- 343 • District Manager will request CERT update information on their site about the “one-time pass”.

344 **ELEVENTH ORDER OF BUSINESS – Next Meeting Quorum Check: February 2, 9:00 a.m.**

- 345 • Quorum Check

346 Mr. McInnes noted that workshop meetings did not legally require a quorum, and that future
347 agendas would include quorum checks for the next regular meeting.

348 All Board members stated that they planned on being present for the workshop meeting.

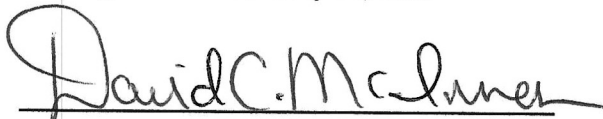
349 **TWELFTH ORDER OF BUSINESS – Adjournment**

350 Mr. McInnes asked for final questions, comments, or corrections before requesting a motion to
351 adjourn the meeting. There being none, Mr. Foley made a motion to adjourn the meeting.

352 On a MOTION by Mr. Foley, SECONDED by Mr. Flanagan, WITH ALL IN FAVOR, the Board adjourned
353 the meeting, at 2:02 p.m., for the Grand Haven Community Development District.

354 **Each person who decides to appeal any decision made by the Board with respect to any matter considered*
355 *at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,*
356 *including the testimony and evidence upon which such appeal is to be based.*


357 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed**
358 **meeting held on February 16, 2023**

359 

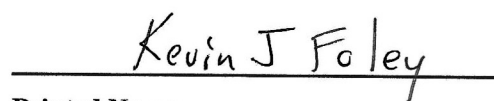
360 Signature



Signature



Printed Name



Printed Name

361 Title: Secretary Assistant Secretary

Title: Chairman Vice Chairman